

**MINUTES OF THE FIRST MEETING OF THE
RURAL MUNICIPALITY OF LOREBURN NO. 254
HELD IN THE R.M. OFFICE IN LOREBURN
ON WEDNESDAY, NOVEMBER 18, 2024 AT 8.30 AM**

M-11 (a)

PRESENT Reeve Brad Norrish and councilors Joseph Kretsch, David Vollmer, Ryan Glubis, Darwyn Snustead, Deb Penner and Neil McIntosh present.

DELEGATES Steven South, Foreman

CALL TO ORDER A quorum being present, Administrator Vanessa Tastad called the meeting to order at 8.34 a.m.

Reeve and Councilors for Division 1, 3 and 5 signed their Oath or Affirmation – Member of Council Form A.

The chair of the meeting is relinquished to the Reeve, Brad Norrish.

ELECTION
1/24 **VOLLMER** **THAT** we acknowledge the declaration of results of the 2024 election as presented by the returning officer. The results were as follows:

- Reeve Brad Norrish, Incumbent, Elected in
- Councilor Division 1 Joesph Kretsch in by acclamation
- Councilor for Division 3 Deb Penner, Newly Elected
- Councilor for Division 5 Darwyn Snustead in by acclamation

CARRIED.

MINUTES
2/24 **SNUSTEAD** **THAT** the minutes of the regular meeting and public meeting held on October 9, 2024 be approved. CARRIED.

BUSINESS ARISING FROM MINUTES

FINANCIAL REPORTS
3/24 **MCINTOSH** **THAT** the October, 2024 Statements of Receipts & Payments and the October, 2024 bank statements be accepted as presented. CARRIED.

EMPLOYEE BUSINESS
4/24 **VOLLMER** **THAT** we approve the following holidays:

- Dwayne Stamnes November 1, 12-15 and 25-29, 2024
- Matthew Hauberg November 4-8, 15,18-22, 28 and 29, 2024
- Steven South December 3, 19, 20, 23 and 24, 2024.

CARRIED.

WORKSHOPS AND SEMINARS
5/24 **SNUSTEAD** **THAT** we register Councilor Deb Penner and Administrator Vanessa Tastad to attend the Governance Training in Outlook on December 4 and 5, 2024, all expenses paid. CARRIED.

6/24 **VOLLMER** **THAT** we register Councilor Neil McIntosh to attend the 2024 Irrigation Conference on Tuesday, December 3, 2024, all expenses paid. CARRIED.

7/24 **KRETSCH** **THAT** we register Councillor Ryan Glubis for the APAS AGM being held on December 3-4, 2024 in Regina, SK, expenses not covered by APAS will be covered by the RM. CARRIED.

SUNSET BEACH DEVELOPMENT

Councilor Deb Penner declared a conflict of interest and left the meeting at 10:33 am. The next item on the agenda mentions her property.

Councilor Deb Penner came back to the meeting at 10:43 am.

LAKESIDE RV DEVELOPMENT

8/24 **GLUBIS** **THAT** we direct our lawyer to apply to the Court of the King's Bench for an order, requiring lot owner of Lot 15 Block 10 to comply with the order of June 5, 2020 that was issued. **CARRIED.**

THE BAYS ON LAKE DIEFENBAKER

9/24 **PENNER** **THAT** we approve the extension of building permit number 24-3433624 to May 1, 2026 for start of construction. **CARRIED.**

IRRIGATION

10/24 **GLUBIS** **THAT** we approve SaskPower projects #20388953 and #20434061. **CARRIED.**

NEW BUSINESS

All councilors were presented with their public disclosure statements and annual declaration forms for annual review and signing.

The Administrator presented all titles and insurance policies to council.

11/24 **KRETSCH** **THAT** we appoint Neil McIntosh to act as Deputy Reeve for the balance of 2024 and 2025. **CARRIED.**

12/24 **KRETSCH** **THAT** the signing authority at Prairie Center Credit Union be changed to the following:
Reeve Brad Norrish, Deputy Reeve Neil McIntosh and Administrator Vanessa Tastad. **CARRIED.**

13/24 **PENNER** **THAT** we appoint the following for 2025:
• WSP Engineer as our engineers
• Crosby Hanna & Associates as our planners
• Robert Kozak and Floyd Akre as our Pest Control Officers
• Matthew Hauberg as our Weed Inspector **CARRIED.**

14/24 **MCINTOSH** **THAT** the following representatives be appointed for 2025 -
Municipal Delegates: Darwyn Snustead and David Vollmer; Hail Delegate: Ryan Glubis; Alternate Delegate: Deb Penner; Central Butte Health Foundation Board – Joseph Kretsch; Emergency Measures Officer – Brad Norrish; Recreation Boards, Elbow – Joe Kretsch; Loreburn – Dave Vollmer; Strongfield – Darwyn Snustead; and Hawarden –Darwyn Snustead; Danielson & Douglas Parks Advisory Committee – Joseph Kretsch; RCMP Community Initiatives – David Vollmer; Outlook District & Health Foundation Board – Neil McIntosh; South SK Watershed Stewards – Neil McIntosh; WaterWolf Representative: Deb Penner, APAS Representatives –Ryan Glubis; and Alternate APAS Representative, David Vollmer and CATPC Representative – Dave Vollmer. **CARRIED.**

15/24 **SNUSTEAD** **THAT** our regular meeting be set for the second Wednesday of every month at 8.30 am in the R.M. Office in Loreburn. **CARRIED.**

16/24 **GLUBIS** **THAT** we reviewed the Harassment Prevention Policy for this year and noted that no changes are needed to the policy. **CARRIED.**

17/24 **VOLLMER** **THAT** we reviewed the Workplace Violence Policy and Prevention Plan for this year and noted that no changes are needed to the policy. **CARRIED.**

Reeve Brad Norrish recessed the regular meeting for lunch at 11:52 am.

Reeve Brad Norrish reconvened the regular meeting at 12:25 pm.

18/24

M-11 (a)

GLUBIS

THAT the following changes be made to the Property Self-Insurance Plan with SARM:

- Increase the contents for the 1984 Machine Shop to \$75,000
- Addition of the SMI 9 ft Self Propelled Snowblower at ACV and a value of \$40,000
- Removal of Lite Tower Portable 2011 from policy
- Removal of 2011 Capital I One Way Plow from policy

CARRIED.

19/24

SNUSTEAD

THAT we renew our excess liability insurance for 2025 with the additional purchase of \$5,000,000, which will increase our liability insurance to \$8,000,000 for the RM.

CARRIED.

20/24

KRETSCH

THAT we renew our Fidelity Bond Self Insurance Program for 2025 with coverage of \$50,000 and money and securities at \$2500.

CARRIED.

21/24

KRETSCH

THAT we renew our Agricultural Producers Association of Saskatchewan membership for 2025.

CARRIED

22/24

MCINTOSH

THAT we accept the PCO's fall report for 2024.

CARRIED.

23/24

SNUSTEAD

THAT we sponsor the 19ers Senior Hockey Club \$500 for the 2024-2025 season.

CARRIED.

24/24

VOLLMER

THAT we approve the requested change of the Village of Loreburn Fire Department Rescue boundary to match the Fire Boundary within the RM of Loreburn #254.

CARRIED.

EQUIPMENT

25/24

GLUBIS

THAT we tender the 2011 lite tower portable generator. Tenders will be accepted until December 10, 2024, at 4 pm. The tenders will be open at the regular council meeting on December 11, 2024.

CARRIED.

ROADS

26/24

KRETSCH

THAT we will hire a surveyor to determine where the right of way is for Range Road 3042 for 1 mile along the Easterly boundary of SE 3-25-4 W3 to determine the encroachment on the landowners property.

CARRIED.

27/24

MCINTOSH

THAT we approve the blanket approach consent request with Enbridge for the year 2025 that was requested by Evolve Surface Strategies Inc. that works on behalf of Enbridge.

CARRIED.

28/24

MCINTOSH

THAT we approve the blanket crossing and approach consent request with Enbridge for 2025 that was requested from Synergy Land Services Ltd that works on behalf of Enbridge.

CARRIED.

29/24

KRETSCH

THAT we will opt in for the Winter Weight Season Restrictions for the 2024- 2025 season that the Ministry of Highways puts in place.

CARRIED.

BYLAWS

ACCOUNTS

30/24

SNUSTEAD

THAT the accounts totaling \$393,676.46 that includes cheque number 14929 - 14994; payroll voucher 1792-1831 and manual entries from October 16 – November 14, 2024, as indicated on the list attached hereto and forming part of these minutes is approved for payment.

CARRIED.

CORRESPONDENCE

31/24

GLUBIS

THAT the correspondence read now be filed and a list of the correspondence be annexed hereto and form part of these minutes.
CARRIED.


ADJOURNMENT

32/24

PENNER

THAT this meeting adjourn (2.50 pm)

CARRIED.



Reeve



Administrator