

**MINUTES OF THE MONTHLY MEETING OF THE
RURAL MUNICIPALITY OF LOREBURN NO. 254
HELD IN THE R.M. CHAMBERS IN LOREBURN, SK
ON WEDNESDAY, FEBRUARY 14, 2024 AT 8.30 A.M.**

PRESENT

Reeve Brad Norrish. Deputy Reeve Garry Book, Councilors, Ryan Glubis, David Vollmer, Joseph Krestch and Neil McIntosh present. Councilor Darwyn Snustead attended via online.

DELEGATES

Steven South, Foreman
Principal and Students from Loreburn Central School
• Emmerson Tastad, Ethan Possberg, Audrey Santos & Mrs. Arlene Low
Municipal Advisors, Chris Lamontagne and Kelli Timmerman via Conference
Call
Village of Hawarden Representatives, Mayor Brian Wiwcharuk and Councillor
Tyson Friend

CALL TO ORDER

A quorum being present, Reeve Brad Norrish called the meeting to order at 8.30 a.m.

MINUTES

138/24 D.VOLLMER THAT the minutes of the regular meeting held on January 10, 2024 be adopted. **CARRIED.**

BUSINESS ARISING FROM MINUTES

**FINANCIAL REPORTS
139/24 MCINTOSH**

THAT the January, 2024 Statements of Receipts & Payments and the January 2024 bank statements be accepted as presented. **CARRIED.**

**CONVENTION BUSINESS
140/24 BOOK**

THAT the operators are allowed to come up to the SARM Annual Convention tradeshow one day either Wednesday March 13 or Thursday March 14, weather dependent. The foreman will have a room booked for Wednesday, March 13th to attend the tradeshow, weather dependent. All expenses paid for by the RM. **CARRIED.**

141/24 D.VOLLMER

THAT the RM of Loreburn No. 254 co-sponsor a resolution as submitted by the RM of Invergordon No. 403 to the 2024 SARM Annual Convention that asks SARM for the creation of an Administrative Best Practice Manual for utilization by both rural and urban municipal administrators, prepared in conjunction with SUMA, UMASS and RMAA (and their respective Board of Examiners). Ministry of Government Relations and Legal. **CARRIED.**

**EMPLOYEE BUSINESS
142/24 KRESTSCH**

THAT the following holidays be approved:
Vanessa Tastad - February 20, 2024
Steven South – February 20-23, 2024 **CARRIED.**

143/24 GLUBIS

THAT the RM office will be closed on Easter Monday, April 1, 2024. The office will advertise the closure to the public. **CARRIED.**

**WORKSHOPS & SEMINARS
144/24 D.VOLLMER**

THAT the Administrator can register to attend the SAMA Administrator training session on April 9, 2024 in Saskatoon and for the virtual online SAMA AGM meeting held on April 10, 2024, all expenses paid for by the RM. **CARRIED.**

145/24 KRESTSCH

THAT Garry Book and Vanessa Tastad will attend the WaterWolf Planning Forum on Tuesday, February 27th in Elbow, SK, all expenses paid for by the RM. **CARRIED.**

LAKESIDE RV DEVELOPMENT

M146/24

GLUBIS

THAT we approve the lot consolidation of Lot 3 and Lot 4, Block 10 at Lakeside RV development. **CARRIED.**

SUNSET BEACH DEVELOPMENT

THE BAYS ON LAKE DIEFENBAKER

IRRIGATION

147/24

BOOK

THAT we approve Road Crossing Agreement NP- 2024-1 as an open cut uncased installation with the following amendments:

- 1) Section 5(b) the minimum depth of the top of the pipeline is 8 feet below ditch bottom due to road construction that will be happening on Krogan Drive.
- 2) Section 5(d)(1) open cut is made with a 3:1 slope
- 3) Section 5(d)(2) The granular material that is required during installation on the bed of the trench will not be required.

CARRIED.

148/24

SNUSTEAD

THAT we approve Road Crossing Agreement RINGDAL - 001 as an open cut uncased installation with the following amendments:

- 1) Section 5(b) the minimum depth of the top of the pipeline is 8 feet below ditch bottom.
- 2) Section 5(d)(1) open cut is made with a 3:1 slope
- 3) Section 5(d)(2) The granular material that is required during installation on the bed of the trench will not be required.

CARRIED.

149/24

SNUSTEAD

THAT we approve Road Crossing Agreement RINGDAL - 002 as an open cut uncased installation with the following amendments:

- 1) Section 5(d)(1) open cut is made with a 3:1 slope
- 2) Section 5(d)(2) The granular material that is required during installation on the bed of the trench will not be required.

CARRIED.

150/24

GLUBIS

THAT council has no concerns with the road crossing at LSD 8 SE 16-25-05 W3, as it is a non-titled road allowance on Information Services Corporation. **CARRIED.**

NEW BUSINESS

151/24

BOOK

THAT the next regular meeting of council will be on Wednesday, March 20, 2024 at 8:30 am. Reason for changing is because of the SARM Annual Convention falling on our regular meeting date. **CARRIED.**

152/24

GLUBIS

THAT we offer the LCS Scholarship for the 2024 and follow the same criteria that was in place for 2023. **CARRIED.**

153/24

MCINTOSH

THAT we sponsor the 2024 Prairie Roundup Rodeo \$500 to be a champion sponsor. **CARRIED.**

154/24

BOOK

THAT we sponsor the 2024 Lakeshore Stampede Rodeo \$850 to be a chute sponsor. **CARRIED.**

Reeve Brad Norrish recessed the regular meeting for lunch at 12:00 pm

Reeve Brad Norrish reconvened the regular meeting at 12:40 pm.

155/24

SNUSTEAD

THAT we will not reinvest Term #832450781626 on February 28, 2024 and the money will be put into the chequing account. **CARRIED.**

Councillor David Vollmer declared a conflict of interest as the correspondence that council will be reviewing next is from his fiancé and left at 12:50pm.



Councillor David Vollmer returned to the meeting at 12:58 pm.

M-11 (a)

156/24	SNUSTEAD	THAT we will coordinate with Agricultural Health and Safety Network to host a Hearing Loss Prevention Clinic for RM employees and farm families at the RM office. CARRIED.
157/24	MCINTOSH	THAT we purchase 2 new first responder kits for the Line 19 First Responders. CARRIED.
158/24	MCINTOSH	THAT we sponsor the LCS 2024 Student Exchange Program with a donation of \$750. CARRIED.
159/24	KRETSCH	THAT we approve the request for the establishment of a sign corridor from the Village of Elbow to be located on the West side of Highway 19 and it will be 2 kms in length from the main entrance into the Village of Elbow. The Village of Elbow will administer the sign corridor in accordance with all provincial statutes, local municipal bylaws and specials conditions specified by the landowners. CARRIED.
OH&S 160/24	D.VOLLMER	THAT the alternate council member for the OH&S committee will be Councillor Ryan Glubis. CARRIED.
161/24	BOOK	THAT we purchase 2 flammable cabinets, more fire extinguishers for the shop and office areas and other miscellaneous items such as labels for first aid stations, eye wash areas, AED's and fire extinguisher tags for routine checks, to comply with OH&S regulations. The budget for these items will be \$10,000. CARRIED.
162/24	GLUBIS	THAT we register the outside employees for Transportation of Dangerous Goods online course to comply with OH&S requirements. CARRIED.
GRAVEL EQUIPMENT ROADS OFFICE RENOVATIONS		
BYLAWS 163/24	GLUBIS	BE IT RESOLVED that Bylaw No 05-2024 being a Bylaw to Provide for the Closing and Leasing of a Municipal Road or Street be introduced and read a first time. CARRIED.
164/24	D.VOLLMER	BE IT RESOLVED that Bylaw No. 05-2024 being a Bylaw to Provide for the Closing and Leasing of a Municipal Road or Street be read a second time. CARRIED.
165/24	BOOK	BE IT RESOLVED that Bylaw No. 05-2024 be given three readings at this meeting. CARRIED UNANIMOUSLY.
166/24	MCINTOSH	BE IT RESOLVED that Bylaw No. 05-2024 being a Bylaw to Provide for the Closing and Leasing of a Municipal Road or Street be read a third time and finally adopted. CARRIED.
CORRESPONDENCE 167/24	GLUBIS	THAT the correspondence read now be filed and a list of the correspondence be annexed hereto and form part of these minutes. CARRIED.



ACCOUNTS
168/24 BOOK

THAT the accounts totaling \$247,129.54 that includes cheque 14560 - 14580; payroll voucher number 1552-1575 and manual entries from January 10, 2024 to February 13, 2024 as indicated on the list attached hereto and forming part of these minutes be approved for payment. **CARRIED**

ADJOURNMENT

169/24

SNUSTEAD THAT this meeting adjourn (8.55 pm) **CARRIED**



Reeve



Snustead
Administrator