

**MINUTES OF THE MONTHLY MEETING OF THE  
RURAL MUNICIPALITY OF LOREBURN NO. 254  
HELD IN THE R.M. OFFICE IN LOREBURN  
ON WEDNESDAY, JANUARY 10, 2024 AT 8.30 A.M.**

**PRESENT** Reeve Brad Norrish and Deputy Reeve Garry Book, councilors Ryan Glubis, David Vollmer and Neil McIntosh present.  
Councillor Darwyn Snustead attended via online.

**DELEGATES** Steven South, Foreman  
Clayton Schneider, C4 Outdoors owner  
Kent Harrington, RM of Rudy Councillor  
Erin Ogilvie, RM of Rudy Foreman

**CALL TO ORDER** A quorum being present, Reeve Brad Norrish called the meeting to order at 8.43 a.m.

**MINUTES**  
**88/24** **GLUBIS** **THAT** the minutes of the regular meeting and public meeting held on December 13, 2023 be approved. **CARRIED.**

**BUSINESS ARISING FROM MINUTES**

**FINANCIAL REPORTS**  
**89/24** **D.VOLLMER** **THAT** the Statements of Receipts & Payments and the bank statement for the month of December, 2023 be accepted as presented. **CARRIED.**

**CONVENTION BUSINESS**  
**90/24** **D.VOLLMER** **THAT** we forward the following resolution to SARM for consideration at the March 2023 Annual Convention. The resolution will be regarding the Saskatchewan Public Safety Association process for declaration of an emergency and the weekly renewal that is required. The emergency should be in effect until a notification is sent that the emergency is over. **CARRIED.**

Gravel crush tenders were opened at 10 am with RM of Loreburn #254 council and foreman present and representatives from RM of Rudy, Kent Harrington, councillor and foreman, Erin Ogilvie.

**91/24** **BOOK** **THAT** we accept the tender from L& G Crushing Ltd for the 2024 gravel crush. **CARRIED.**

**EMPLOYEE BUSINESS**  
**92/24** **MCINTOSH** **THAT** we pay the Administrators' membership fees in RMAA for 2024. **CARRIED.**

**93/24** **SNUSTEAD** **THAT** we approve the holidays for Administrator, Vanessa Tastad from August 1-14, 2024. **CARRIED.**

**WORKSHOP & SEMINARS**  
**94/24** **GLUBIS** **THAT** the Administrator and Reeve Brad Norrish will attend the SPSA Provincial Disaster Assistance Program training session on January 30 in Saskatoon, all expenses paid. **CARRIED.**

**95/24** **MCINTOSH** **THAT** we register the Administrator, Assistant Administrator and Office Assistant to attend the Spring Workshop presented by RMAA and UMAAS in Swift Current on April 2, 2024, all expenses paid. The office will be closed that day for training. **CARRIED.**

**96/24** **SNUSTEAD** **THAT** we register our Weed Inspector for the webinar on January 31, 2024. **CARRIED.**

**97/24** **KRETSCH** **THAT** we register our Pest Control Officer for the webinar on February 9, 2024. **CARRIED.**

**IRRIGATION**

**LAKESIDE RV DEVELOPMENT**

M-11 (a)

**SUNSET BEACH DEVELOPMENT**

**MORHART DEVELOPMENT**

**NEW BUSINESS**

98/24	<b>D.VOLLMER</b>	<b>THAT</b> we renew our SARM membership for 2024 in the amount of \$4,646.63.	<b>CARRIED.</b>
99/24	<b>D.VOLLMER</b>	<b>THAT</b> we purchase the SARM Fidelity Bond for 2024 and pay the annual premium of \$164.30.	<b>CARRIED.</b>
100/24	<b>D.VOLLMER</b>	<b>THAT</b> we renew our SARM Liability Self-Insurance and Excess Liability Insurance for 2024 and pay the \$4,494.14 premium.	<b>CARRIED.</b>
101/24	<b>D.VOLLMER</b>	<b>THAT</b> we enroll the employees in and pay the premiums for the SARM Short Term Disability, SARM Long Term Disability benefits, Extended Health & Dental Benefits and Group Life Insurance totaling \$66,567.02, with portions of the benefits being deducted on each employee's paycheck.	<b>CARRIED.</b>
102/24	<b>D.VOLLMER</b>	<b>THAT</b> we pay the SARM Property Self- Insurance Program for 2024 in the amount of \$20,529.08	<b>CARRIED.</b>
103/24	<b>BOOK</b>	<b>THAT</b> we pay the Saskatchewan Public Safety Agency \$698.25 for our 2024 911 fire dispatch services.	<b>CARRIED.</b>
104/24	<b>GLUBIS</b>	<b>THAT</b> we renew our Munisoft Equipment and Software Support for 2024 in the amount of \$8,735.70.	<b>CARRIED.</b>
105/24	<b>D.VOLLMER</b>	<b>THAT</b> we pay our 2023 recipient for the LCS Scholarship as he has completed his first term of post-secondary education and is continuing on with his education.	<b>CARRIED.</b>
106/24	<b>SNUSTEAD</b>	<b>THAT</b> we pay the education property tax on the mobile dwelling license fees for 2023.	<b>CARRIED.</b>
107/24	<b>GLUBIS</b>	<b>THAT</b> we allocate our portion for the Saskatchewan Lotteries Grant for 2025 between the 4 Villages in our boundaries and the Reeve can sign the application forms for all 4 villages.	<b>CARRIED.</b>
108/24	<b>BOOK</b>	<b>THAT</b> we pay our lease agreement 01-2017 and 01-2024 for stockpiling of gravel for 2024.	<b>CARRIED.</b>
109/24	<b>D.VOLLMER</b>	<b>THAT</b> we approve of the Saskatchewan Worker's Compensation Board premium rate notice for 2024 set at \$1.46.	<b>CARRIED.</b>
110/24	<b>SNUSTEAD</b>	<b>THAT</b> we renew our membership with the WaterWolf Planning Inc. for \$1800.	<b>CARRIED.</b>
111/24	<b>SNUSTEAD</b>	<b>THAT</b> we sign the roll off service agreement with Loraas Disposal and Loraas Recycle for 2024.	<b>CARRIED.</b>
112/24	<b>MCINTOSH</b>	<b>THAT</b> we approve the following Rescue area in the RM of Loreburn #254 to be changed to the Village of Elbow Fire Department:  Township Road 271 to Township Road 280 West of Highway 19 until Highway 219	<b>CARRIED.</b>



113/24      **GLUBIS**      **THAT** we reverse the charge of \$437.50 from Invoice Number 2023-0346. CARRIED.

114/24      **GLUBIS**      **THAT** we approve the proposed WaterWolf budget for 2024. CARRIED.

Reeve Brad Norrish recessed the meeting for lunch at 12:10 pm.

Reeve Brad Norrish reconvened the meeting at 12:55 pm.

**OH&S**  
115/24      **D.VOLLMER**      **THAT** an OH&S committee for the RM of Loreburn #254 will be formed and will consist of 1 representative from council, 1 representative from office staff and 2 representatives from outside staff. The members of the committee will not hold a term exceeding 3 years. The first meeting will be held by January 24, 2024 and 3 subsequent meetings will be held at intervals not exceeding 1 month, after that regular meetings will be held at intervals not exceeding 3 months. The council representative will be Neil McIntosh. CARRIED.

**OFFICE RENOVATIONS**

**ROADS**  
116/24      **GLUBIS**      **THAT** we approve the blanket approach consent request with Enbridge for the 2024 year that was requested by Evolve Surface Strategies Inc. that works on behalf of Enbridge. CARRIED.

117/24      **SNUSTEAD**      **THAT** we approve the blanket crossing and approach consent request with Enbridge for 2024 that was requested from Synergy Land Services Ltd that works on behalf of Enbridge. CARRIED.

118/24      **GLUBIS**      **THAT** we approve the proposed work from SaskPower for file #20409695. CARRIED.

**EQUIPMENT**

**BYLAWS**  
119/24      **GLUBIS**      **BE IT RESOLVED** that Bylaw No. 09-23 being a Bylaw to Establish a Code of Ethics for Council Members be introduced and read a first time. CARRIED.

120/24      **D.VOLLMER**      **BE IT RESOLVED** that Bylaw No 09-23 being a Bylaw to Establish a Code of Ethics for Council Members be read a second time. CARRIED.

121/24      **MCINTOSH**      **BE IT RESOLVED** that Bylaw No. 09-23 be given three readings at this meeting. CARRIED UANIMOUSLY.

122/24      **BOOK**      **BE IT RESOLVED** that Bylaw No. 09-23 being a Bylaw to Establish a Code of Ethics for Council Members be read a third time and finally adopted. CARRIED.

123/24      **SNUSTEAD**      **BE IT RESOLVED** that Bylaw No. 01/2024 being a Bylaw to Provide for Entering into an Agreement between the Rural Municipality of Loreburn No. 254 and the Village of Elbow for the Purpose of Providing Lagoon Usage be introduced and read a first time. CARRIED.

124/24      **GLUBIS**      **BE IT RESOLVED** that Bylaw No. 01/2024 being a Bylaw to Provide for Entering into an Agreement between the Rural Municipality of Loreburn No. 254 and the Village of Elbow for the Purpose of Providing Lagoon Usage be read a second time. CARRIED.

- 125/24      **MCINTOSH**      **BE IT RESOLVED** that Bylaw No. 01/2024 be given three readings at this meeting. **CARRIED UNANIMOUSLY.**
- 126/24      **D.VOLLMER**      **BE IT RESOLVED** that Bylaw No. 01/2024 being a Bylaw to Provide for Entering into an Agreement between the Rural Municipality of Loreburn No. 254 and the Village of Elbow for the Purpose of Providing Lagoon Usage be read a third time and finally adopted. **CARRIED.**
- 127/24      **BOOK**      **BE IT RESOLVED** that Bylaw No. 02/2024 being a Bylaw to Provide for Entering into an Agreement with the Village of Elbow Respecting the Provision of Fire Protection Services be introduced and read a first time. **CARRIED.**
- 128/24      **SNUSTEAD**      **BE IT RESOLVED** that Bylaw No. 02/2024 being a Bylaw to Provide for Entering into an Agreement with the Village of Elbow Respecting the Provision of Fire Protection Services be read a second time. **CARRIED.**
- 129/24      **GLUBIS**      **BE IT RESOLVED** that Bylaw No. 02/2024 be given three readings at this meeting. **CARRIED UNANIMOUSLY.**
- 130/24      **MCINOSH**      **BE IT RESOLVED** that Bylaw No. 02/2024 being a Bylaw to Provide for Entering into an Agreement with the Village of Elbow Respecting the Provision of Fire Protection Services be read a third time and finally adopted. **CARRIED.**
- 131/24      **D.VOLLMER**      **BE IT RESOLVED** that Bylaw No. 04/2024 being a Repealing Bylaw be introduced and read a first time. **CARRIED.**
- 132/24      **BOOK**      **BE IT RESOLVED** that Bylaw No. 04/2024 being a Repealing Bylaw be read a second time. **CARRIED.**
- 133/24      **SNUSTEAD**      **BE IT RESOLVED** that Bylaw No. 04/2024 be given three readings at this meeting. **CARRIED UNANIMOUSLY.**
- 134/24      **GLUBIS**      **BE IT RESOLVED** that Bylaw No. 04/2024 being a Repealing Bylaw be read a third time and finally adopted. **CARRIED**
- ACCOUNTS**
- 135/24      **BOOK**      **THAT** the accounts totaling \$468,522.13, that include cheque 14477-14534; payroll voucher number 1528-1551 and manual entries from December 19, 2024 – January 9, 2024 as indicated on the list attached hereto and forming part of these minutes be approved for payment. **CARRIED.**
- CORRESPONDENCE**
- 136/24      **MCINTOSH**      **THAT** the correspondence read now be filed and a list of the correspondence be annexed hereto and form part of these minutes. **CARRIED.**
- ADJOURNMENT**
- 137/24      **SNUSTEAD**      **THAT** this meeting adjourns (1.57 pm) **CARRIED.**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator