

**MINUTES OF THE FIRST MEETING OF THE
RURAL MUNICIPALITY OF LOREBURN NO. 254
HELD IN THE R.M. OFFICE IN LOREBURN
ON MONDAY, NOVEMBER 14, 2022 AT 8.30 A.M.**

PRESENT Reeve Brad Norrish, Deputy Reeve Garry Book and councilor Darwyn Snustead, David Vollmer, Ryan Glubis, Joseph Kretsch and Neil McIntosh present.

DELEGATES Steven South, Foreman
RM of Rudy Representatives, Trent Sim, Administrator and Kent Harrington, Councilor.

CALL TO ORDER A quorum being present, Reeve Brad Norrish called the meeting to order at 8:45 a.m.

MINUTES
1/22 **D.VOLLMER** **THAT** the minutes of the meeting held on October 4, 2022 and minutes of the special meeting held on November 3, 2022 be approved. **CARRIED.**

BUSINESS ARISING FROM MINUTES

FINANCIAL REPORTS
2/22 **SNUSTEAD** **THAT** the bank reconciliation and the Statements of Receipts & Payments for the month of October 2022 be accepted as presented. **CARRIED.**

CONVENTION

EMPLOYEE BUSINESS
3/22 **D.VOLLMER** **THAT** the office will be closed on December 21 to December 28, 2022 inclusive for Christmas and will reopen on December 29 and 30, 2022. It will be advertised in the "The Outlook" paper. The outside employees will be on call the week of December 26-30, 2022, weather dependent and one full time operator will be available in case of a call out. **CARRIED.**

4/22 **KRETSCH** **THAT** holidays are approved for Matthew Hauberg, November 28 – Dec 2, 2022. **CARRIED.**

WORKSHOPS & SEMINARS
5/22 **BOOK** **THAT** we register Neil McIntosh and Ryan Glubis for the MLDP – Municipal Leaders' Roles and Responsibilities Module that is being held online on November 22, 2022. **CARRIED.**

SUNSET BEACH DEVELOPMENT

LAKESIDE RV DEVELOPMENT
6/22 **BOOK** **THAT** the proposed subdivision application CP File: SUBD-000263-2022, known as Lakeside RV Trailer Park Ltd. Phase 4, is approved as the servicing agreement has been finalized. The proposal complies with the WaterWolf Growth Management Plan 2025, known as the Official Community Plan, Sec 4.5.1 and Sec 4.5.3.1 **CARRIED.**

7/22 **KRETSCH** **THAT** we will move \$23,811.90 from Lakeside RV Trailer Park infrastructure fees to the Dedicated Lands account for the sale of dedicated lands that will become Sonny's Lane to comply with Community Planning's fair market value of the land. **CARRIED.**

Reeve Brad Norrish recessed the regular meeting for lunch at 12:00 pm.

Reeve Brad Norrish reconvened the regular meeting at 12:46 pm.

MORHART DEVELOPMENT
8/22 **GLUBIS** **THAT** we approve the amended power installation from Primary. **CARRIED.**

IRRIGATION
9/22 **MCINTOSH** **THAT** we approve SaskPower File Number 20375453. **CARRIED.**

BN

NEW BUSINESS

Declaration of Results from the 2022 Election were announced to council:
Councilor for Division 4 Ryan Glubis and Councilor for Division 6 Neil McIntosh

Councilor for Division 4 and 6 signed their Oath or Affirmation – Member of Council Form A.

All councilors were presented with their public disclosure statements and annual declaration forms for annual review and signing.

The Administrator presented all titles and insurance policies to council.

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| 10/22 | KRETSCH | THAT we appoint Garry Book to act as Deputy Reeve for the balance of 2022 and 2023. | CARRIED. |
| 11/22 | D.VOLLMER | THAT we use WSP Engineer as our engineers for 2023. | CARRIED. |
| 12/22 | SNUSTEAD | THAT our regular meeting be set for the second Wednesday of every month at 8.30 am in the R.M. Office in Loreburn. | CARRIED. |
| 13/22 | GLUBIS | THAT we appoint Robert Kozak as our Pest Control Officers for 2023 | CARRIED. |
| 14/22 | MCINTOSH | THAT we appoint Matthew Hauberg as our Weed Inspector for 2023 | CARRIED. |
| 15/22 | BOOK | THAT the following representatives be appointed for 2023 - Municipal Delegates: Darwyn Snsutead and David Vollmer; Hail Delegate: Ryan Glubis; Alternate Delegate: Garry Book; Central Butte Health Foundation Board – Joseph Kretsch; EMO – Brad Norrish; Recreation Boards, Elbow – Joe Kretsch; Loreburn – Dave Vollmer; Strongfield – Darwyn Snustead; and Hawarden – Darwyn Snustead; Danielson & Douglas Parks Advisory Committee – Joseph Kretsch; RCMP Community Initiatives – David Vollmer; Outlook District & Health Foundation Board – Neil McIntosh; South SK Watershed Stewards – Neil McIntosh; WaterWolf Representative: Garry Book, APAS Representatives – Ryan Glubis; and Alternate APAS Representative, David Vollmer. | CARRIED. |
| 16/22 | KRETSCH | THAT the Reeve supervision and cell phone reimbursement stays the same for 2023. | CARRIED. |
| 17/22 | KRETSCH | THAT public notice will be giving as the council indemnity rates and mileage will be reviewed at the December meeting. | CARRIED. |
| 18/22 | BOOK | THAT the Reeve supervision and cell phone reimbursement will be prorated for Kevin Vollmer for 2022, January to October 15. | CARRIED. |
| 19/22 | D.VOLLMER | THAT we raise the price for request of tax certificates to \$20/parcel. | CARRIED. |
| 20/22 | KRETSCH | THAT we reviewed the Harassment Prevention Policy for this year and noted that no changes are needed to the policy. | CARRIED. |
| 21/22 | D.VOLLMER | THAT the following changes be made to the Property Self – Insurance Plan with SARM for 2023: <ul style="list-style-type: none">• Removal of Aaladin 71 series 71430 8 HP Pressure Washer includes Swivel Hose Reel, 150' Black Neptune Hose. Year 2020, value \$20,000• Removal of 230 V/1 PH Air Compressor, Vertical Tank, value \$9,000• The 7% inflation rate be removed from the Machine Shop for 2023 as it was just appraised in late 2022. | CARRIED. |

- 22/22 **KRETSCH** **THAT** we renew our excess liability insurance for 2023 with the additional purchase of \$5,000,000, which will increase our liability insurance to \$8,000,000 for the RM. **CARRIED.**
- 23/22 **SNUSTEAD** **THAT** we set the regular meeting for Friday, December 9th at 8.30 am. **CARRIED.**
- 24/22 **KRETSCH** **THAT** we accept the PCO's fall report for 2022. **CARRIED.**
- 25/22 **D.VOLLMER** **THAT** we will opt in for the Winter Weight Season Restrictions that the Ministry of Highways puts in place. **CARRIED.**
- 26/22 **BOOK** **THAT** we sign the Blanket Approach Consent for Enbridge Pipelines and Enbridge Southern Lights GP Inc. for 2023. **CARRIED.**
- 27/22 **SNUSTEAD** **THAT** we renew our membership with Agriculture Producers Association of Saskatchewan (APAS) for 2023 year at a cost of \$13,692.26. **CARRIED.**
- 28/22 **BOOK** **THAT** we agree to the proposed fire agreement from the Village of Elbow for 2023 -2024 years. The Reeve can sign the agreement. **CARRIED.**
- 29/22 **D.VOLLMER** **THAT** we renew our membership for Lightship for GIS mapping. **CARRIED.**
- 30/22 **KRETSCH** **THAT** we donate \$3000 to the Elbow Library as their capital grant for 2022 to go towards the purchase of a bench with a built in book receptacle. **CARRIED.**
- ROADS**
31/22 **BOOK** **THAT** Invoice 2022-00342 will be changed to \$2100 for the installation of culverts and additional approaches along the 4 mile road where the construction work was done in 2021 and 2022. **CARRIED.**
- GRAVEL**
32/22 **BOOK** **THAT** we approve the cost sharing agreement with the RM of Rudy #284 for gravel excavating and crushing at the gravel pit located at NE 30-27-07 W3 and SE 30-27-07 W3. We will send to RM of Rudy #284. **CARRIED.**
- BYLAW**
33/22 **D.VOLLMER** **BE IT RESOLVED** that Bylaw No. 10/2022 being a Bylaw for Entering into an Agreement Between the RM of Loreburn and Lakeside RV Trailer Park for the Purpose of Tax Exemption for Economic Development for Phase 4 be introduced and read the first time. **CARRIED.**
- 34/22 **MCINTOSH** **BE IT RESOLVED** that Bylaw No. 10/2022 being a Bylaw for Entering into an Agreement Between the RM of Loreburn and Lakeside RV Trailer Park for the Purpose of Tax Exemption for Economic Development for Phase 4 be read a second time. **CARRIED.**
- 35/22 **KRETSCH** **BE IT RESOLVED** that Bylaw No. 10/2022 be given three readings at this meeting. **CARRIED UNANIMOUSLY**
- 36/22 **BOOK** **BE IT RESOLVED** that Bylaw No. 10/2022 being a Bylaw for Entering into an Agreement between the RM of Loreburn and Lakeside RV Trailer Park for the Purpose of Tax Exemption for Economic Development for Phase 4 be read a third time and finally adopted. **CARRIED.**
- 37/22 **GLUBIS** **BE IT RESOLVED** that Bylaw No. 11/2022 being a Bylaw to Amend Bylaw No.03-2020 Known as the Zoning Bylaw be introduced and read the first time. **CARRIED.**
- ACCOUNTS**
38/22 **BOOK** **THAT** the accounts totaling \$440,416.25, that include cheque number 13837 - 13897; payroll voucher number 1177-1202 and manual entries from September 28 to November 14, 2021, as indicated on the list attached hereto and forming part of these minutes be approved for payment. **CARRIED.**



CORRESPONDENCE

39/22

KRETSCH

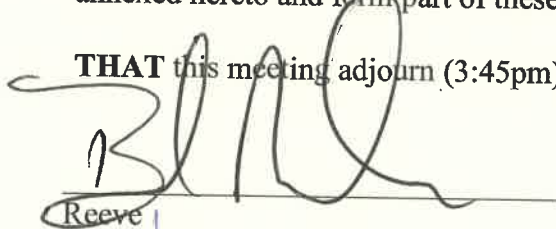
THAT the correspondence read now be filed and a list of the correspondence be annexed hereto and form part of these minutes. CARRIED.

ADJOURNMENT


40/22

SNUSTEAD

THAT this meeting adjourn (3:45pm) CARRIED.



Reeve



Administrator