

**MINUTES OF THE MEETING OF THE
RURAL MUNICIPALITY OF LOREBURN NO. 254
HELD IN THE R.M. OFFICE IN LOREBURN
ON FRIDAY, DECEMBER 9, 2022 AT 8.30 A.M.**

M-11 (a)

PRESENT Reeve Brad Norrish and Deputy Reeve Garry Book, Darwyn Snustead, Ryan Glubis, Joseph Kretsch, David Vollmer and Neil McIntosh present.

DELEGATES Jake Glubis, Operator
Darryl Stone, Operator
Dale Norrish, Operator
Scott Frazer, Operator
Bob Kozak, Pest Control Officer & Operator
Steven South, Foreman
Dwayne Stammes, Operator
Matthew Hauberg, Operator & Weed Control Officer

CALL TO ORDER A quorum being present, Reeve Brad Norrish called the meeting to order at 8.35 a.m.

MINUTES
41/22 **KRETSCH** **THAT** the minutes of the meeting held on November 14, 2022 be approved. **CARRIED.**

BUSINESS ARISING FROM MINUTES

FINANCIAL REPORTS
42/22 **MCINTOSH** **THAT** the bank reconciliation and the Statements of Receipts & Payments for the month of November, 2022 be accepted as presented. **CARRIED.**

CONVENTION
43/22 **GLUBIS** **THAT** we pay the midterm convention expenses. **CARRIED.**

EMPLOYEE BUSINESS
44/22 **SNUSTEAD** **THAT** all salaries and wages will be increased by 6.8% for the 2023 year and will be effective January 1, 2023. Employees Scott Frazer and Darryl Stone will be classified as full time hourly. **CARRIED.**

45/22 **SNUSTEAD** **THAT** we will purchase hoodies for all RM employees and council members from Dirt Road Design with the cost of \$50 per hoodie plus tax. **CARRIED.**

46/22 **BOOK** **THAT** we hire Emily Casey for 5 hours a week to include the cleaning of the new building offices, kitchen and bathrooms. **CARRIED.**

WORKSHOPS & SEMINARS

SUNSET BEACH DEVELOPMENT

LAKESIDE RV DEVELOPMENT
47/22 **KRETSCH** **THAT** we approve development permit 47-2022 with conditions for deadlines of permits, guest trailer on lot and that consent must be provided to the RM from the ratepayer that they are aware of this conditions. **CARRIED.**

MORHART DEVELOPMENT

IRRIGATION
48/22 **BOOK** **THAT** the proposed irrigation pump site West of LSD 5-26-25-06 W3 will not be allowed on the rural municipality road allowance. **CARRIED.**

SN

NEW BUSINESS

- 49/22 MCINTOSH THAT council indemnity will be set at \$250/day for meetings, \$250/month for public works supervision and mileage allowance rate will be set at \$0.61/km effective January 1, 2023. The federal mileage allowance rate as of April 1 of the current year will be used for the RM mileage allowance rate. CARRIED.
- 50/22 SNUSTEAD THAT we renew our Fidelity Bond Self Insurance at \$50,000 coverage, Money and Securities at \$2,500 coverage for 2023. CARRIED.
- 51/22 SNUSTEAD THAT on December 31, 2022 all outstanding custom work be applied to and become part of the municipal taxes of each landowner for whom the work was done. CARRIED.
- 52/22 GLUBIS THAT we pay the Villages of Hawarden, Strongfield, and Elbow \$1,000.00 and the Village of Loreburn \$3,000.00 as recreation grants for 2022. CARRIED.
- 53/22 BOOK THAT we pay the Village of Loreburn \$800.00 as per our fire agreement. CARRIED.
- 54/22 D.VOLLMER THAT we renew our Paymate program for 2023. CARRIED.
- 55/22 SNUSTEAD THAT we pay the Loreburn Library board a \$1000.00 capital grant for 2022. CARRIED.
- 56/22 GLUBIS THAT we agree to the library levies for 2023 for Elbow (\$1875.04) and Loreburn (\$3748.96). CARRIED.
- 57/22 D.VOLLMER THAT we fund the Elbow Library for 1.5 hours for the requested additional hours of opening for 2023, our share being \$1758.00 and fund the Loreburn Library for 2.0 hours for the requested additional hours of opening for 2023, our share being \$2,360.00. CARRIED.
- 58/22 BOOK THAT authorization is giving for the disposal of Rural Municipality of Loreburn #254 Records, as indicated in the Bylaw 12-19. CARRIED.
- 59/22 GLUBIS THAT we sign the engagement and planning letters for the upcoming 2022 audit with Dudley & Company LLP. CARRIED.
- 60/22 KRETSCH THAT the administrator can pay any invoices that are needed for 2021 year end at the end of December 2022. CARRIED.
- 61/22 D.VOLLMER THAT we approve the sale of crown land Parcel 1-SE-16-25-05 W3 and the Reeve can sign the application to purchase agricultural lease land. CARRIED.
- 62/22 SNUSTEAD THAT we intend to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 1 – Dec 31, 2023 and we will advertise on SaskTenders for two weeks as recommended from SARM. CARRIED.

63/22
M-11 (a)

KRETSCH

THAT we confirm that our municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required, and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

64/22

BOOK

THAT we approve the Asset Management Policy.

CARRIED.

65/22

BOOK

THAT we approve to pay the following transactions on the credit card that are missing invoices:

November 2, 2022 – Harbor Golf Course \$70.75

November 16, 2022 – Midtown Parking Plaza \$12.00

November 17, 2022 – Midtown Parking Plaza \$7.00 CARRIED.

66/22

MCINTOSH

THAT we send a letter of support to our MLA's office and Ministry of Agriculture office in regards to the RM of McCraney's growing concerns with improper disposal and recycling of grain bags in the province.

CARRIED.

67/22

BOOK

THAT we give the Village of Elbow Fire Department the C4 Outdoors 10% payback from dust control. The total is \$2029.78.

CARRIED.

68/22

GLUBIS

THAT we accept the Division Boundary Policy for the RM of Loreburn #254 and will be attached hereto and forming part of these minutes.

CARRIED.

EQUIPMENT

69/22

SNUSTEAD

THAT we purchase a fuel tattle system from North Star Systems Inc for the new fuel tank.

CARRIED.

70/22

MCINTOSH

THAT we purchase 4 new tires for the backhoe and the operators will install them.

CARRIED.

SHOP

71/22

SNUSTEAD

THAT we purchase a 24 x14 Finn Door from Bakke Builders for the old shop that includes installation.

CARRIED.

BYLAWS

72/22

KRETSCH

BE IT RESOLVED that Bylaw No. 12-2022 being a Bylaw for Entering into an Agreement Between the RM of Loreburn and Village of Elbow for the Provisions of Fire Protection Services be introduced and read the first time.

CARRIED.

73/22

D.VOLLMER

BE IT RESOLVED that Bylaw No. 12-2022 being a Bylaw for Entering into an Agreement Between the RM of Loreburn and Village of Elbow for the Provisions of Fire Protection Services be read a second time.

CARRIED.

74/22

MCINTOSH

BE IT RESOLVED that Bylaw No. 12-2022 be given three readings at this meeting.

CARRIED UNANIMOUSLY

75/22
M-11 (a)

SNUSTEAD

BE IT RESOLVED that Bylaw No. 12/2022 being a Bylaw for Entering into an Agreement Between the RM of Loreburn and Village of Elbow for the Provisions of Fire Protection Services be read a third time and finally adopted. **CARRIED.**

ACCOUNTS
76/22

BOOK

THAT the accounts totaling \$268,547.89 that includes cheque 13898- 13941; payroll voucher number 1203-1227 and manual entries from October 22 – December 2, 2022, as indicated on the list attached hereto and forming part of these minutes be approved for payment. **CARRIED.**

CORRESPONDENCE
77/22


KRETSCH

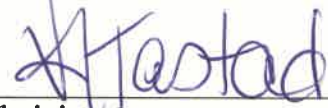
THAT the correspondence read now be filed and a list of the correspondence be annexed hereto and form part of these minutes. **CARRIED.**

ADJOURNMENT
78/22

STONE

THAT this meeting adjourn (4.26 pm) **CARRIED.**



Reeve


Administrator