

**MINUTES OF THE MEETING OF THE  
RURAL MUNICIPALITY OF LOREBURN NO. 254  
HELD AT THE RM OFFICE IN LOREBURN, SK  
ON WEDNESDAY, APRIL 12, 2023 AT 8.30 A.M.**

**PRESENT** Reeve Brad Norrish and Deputy Reeve Garry Book and councilors Ryan Glubis, Dave Vollmer, Darwyn Snustead, Joe Kretsch and Neil McIntosh present.

**DELEGATES** Steven South, Foreman  
Rory Corpinthon, WaterMark Consulting Ltd  
MLA Dana Skoropad, Arm River Constituency  
Lavonne Lyke, Constituency Assistant Office of the Honorable Dana Skoropad  
Ron Irvine, Access Communication Regional Manager  
Brian Ford, Village of Elbow Councilor  
Brandy Loise, Village of Elbow CAO

**CALL TO ORDER** A quorum being present, Reeve Brad Norrish called the meeting to order at 8.37a.m.

**MINUTES**  
**192/23**      **GLUBIS**      **THAT** the minutes of the regular meeting held on March 9, 2023 be approved. **CARRIED.**

**BUSINESS ARISING FROM MINUTES**

**FINANCIAL REPORTS**  
**193/23**      **KRETSCH**      **THAT** the March, 2023 Statements of Receipts & Payments and the March 2023 bank statements be accepted as presented. **CARRIED.**

**194/23**      **D.VOLLMER**      **THAT** we accept the audited financial statements for 2022. **CARRIED.**

**195/23**      **GLUBIS**      **THAT** the Reeve can sign the management letters and approval letters for the 2022 audit performed by Dudley & Company LLP. **CARRIED.**

**196/23**      **BOOK**      **THAT** we appoint Dudley & Company LLP as our auditors for 2023. **CARRIED.**

**CONVENTION BUISNESS**  
**197/23**      **MCINTOSH**      **THAT** we pay the invoices for the 2023 SARM Annual Convention that was held in March 2023. **CARRIED.**

**EMPLOYEE BUSINESS**  
**198/23**      **SNUSTEAD**      **THAT** the following holidays will be approved:  
Vanessa Tastad April 21, 24, 25, 2023  
Steven South July 5-15 and August 8 -15, 2023. **CARRIED.**

**WORKSHOPS & SEMINARS**

**LAKESIDE RV DEVELOPMENT**  
**199/23**      **BOOK**      **THAT** we set a public hearing on May 9, 2023 at 10 am for comments on Discretionary Permit 2023- A. **CARRIED.**

**SUNSET BEACH RESORT**  
**200/23**      **KRETSCH**      **THAT** the mobile dwelling license fee will be waived for the trailers that are being placed on Blk/Par L Plan No 102348682 and Blk/Par M Plan No 102348682 by Prairie Edge Development Corporation for their summer students that are employed for the season. **CARRIED.**

**THE BAYS ON DIEFENBAKER**


**IRRIGATION**  
**201/23**      **D.VOLLMER**      **THAT** the Reeve can sign the purchase agreements for the right of way purchased along Wild Lily Road (Range Road 3060) from Township Road 260 to Township Road 262 and the RM will pay the agreed upon amounts to the ratepayers. **CARRIED.**

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Reeve Brad Norrish recessed the regular meeting for lunch at 12:05 pm.

Reeve Brad Norrish reconvened the regular meeting after lunch at 12:35 pm.

**NEW BUSINESS**


- 202/23      **SNUSTEAD**      **THAT** our regular May council meeting will be scheduled for Tuesday, May 9, 2023 starting at 8:30 am.      **CARRIED.**
- 203/23      **GLUBIS**      **THAT** we accept the 2023 Education Property Tax Mill Rates set by the provincial government.      **CARRIED.**
- 204/23      **GLUBIS**      **THAT** we renew our membership with Saskatchewan Parks and Recreation Association for 2023.      **CARRIED.**
- 205/23      **BOOK**      **THAT** we approve the Tangible Capital Asset Policy, Policy No. 2023-01, as attached hereto and forming part of these minutes.      **CARRIED.**
- 206/23      **BOOK**      **THAT** we will send the requested letter of support to Access Communications for their Proposed Broadband Transport Project within the RM of Loreburn #254.      **CARRIED.**
- 207/23      **KRETSCH**      **THAT** the RM will send a letter of support to the Village of Elbow for their application for a Sewage Lagoon, Pumping Station and Force Main Upgrades Feasibility Study for the Targeted Sector Support Funding application.      **CARRIED.**
- 208/23      **BOOK**      **THAT** the annual rec grants that are paid to each Village in December, will be as follows:  
                         Village of Elbow      \$5000  
                         Village of Loreburn      \$5000  
                         Village of Strongfield      \$2000  
                         Village of Hawarden      \$2000      **CARRIED.**
- GRAVEL**  
209/23      **GLUBIS**      **THAT** we accept the Gravel Rental Agreement 01-2023 with the landowners for the Division 1 Stockpile.      **CARRIED.**
- ROADS**  
210/23      **SNUSTEAD**      **THAT** we will tender our culvert order for 2023 with all tenders to be in the office by May 3<sup>rd</sup> at 4 pm.      **CARRIED.**
- EQUIPMENT**  
211/23      **SNUSTEAD**      **THAT** we accept the quote from MuniSoft for the purchase of 4 new workstations for the office, totaling \$7819. The old computers will be put up for tender.      **CARRIED.**
- 212/23      **D.VOLLMER**      **THAT** we acknowledge that 4 tenders were received on the 10,000 liter fuel tank and we accept the tender from AB Glubis Farms Ltd.      **CARRIED.**
- 213/23      **GLUBIS**      **THAT** we will tender the Gantry Crane and miscellaneous Schulte mower parts. Tenders will be accepted until 4 pm on Friday, May 5, 2023.      **CARRIED.**
- BYLAWS**
- ACCOUNTS**  
214/23      **BOOK**      **THAT** the accounts totaling \$239,923.15, that includes cheque number 14103-14149; payroll voucher March 1 – 15, 2023, 1289-1298 and March 16-31, 1289A – 1299A and manual entries from Feb 28- April 5, 2023, as indicated on the list attached hereto and forming part of these minutes is approved for payment.      **CARRIED.**
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**CORRESPONDENCE**  
**215/23      GLUBIS**

**THAT** the correspondence read now be filed and a list of the  
correspondence be annexed hereto and form part of these minutes.  
CARRIED.

**ADJOURNMENT**  
**216/23      MCINTOSH**

**THAT** this meeting adjourn (3:50 p.m.)  
CARRIED.

  
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Reeve

  
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Administrator